

1. Journal

Create an informal journal of your internship activities that document:

- assigned tasks and your responses to those tasks. (For example, what did you enjoy doing? Which activities seemed better suited for someone else?)
- responses to the readings. (For example, what interested you most? What information did you find to be the most helpful?)
- the hours you contributed. (Keep a running total, session by session.)

Other inclusions might be:

- exhibition invitations
- programming ideas
- advertising ideas
- curatorial ideas
- additional thoughts, comments or concerns

2. Essay

Visit four local exhibition facilities independently. Choose one site from each of the following four categories or identify other venues:

Art Museums

Weisman Art Museum
Minneapolis Institute of Art
Walker Art Center
Museum Russian Art
Minnesota Museum of American Art
Somali Museum

Educational Galleries

Katherine E. Nash Gallery @ U of MN
MCAD Gallery (Mpls. College of Art and Design)
Gage Family Art Gallery @ Augsburg
Catherine G. Murphy Gallery @ College of St. Catherine

Commercial Galleries

Groveland Gallery
Circa Gallery
Frank Stone Gallery
The Grand Hand
Joan of Art Gallery
Raymond Ave. Gallery

Alternative Galleries

No Name Exhibitions at the Soap Factory

Rogue Buddha Gallery

Form and Content Gallery

Rosalux Gallery

The Dancing Goat (coffee shop)

At each facility, examine the exhibition(s). Collect brochures, invitations or other printed materials. Document the details of the décor (i.e. furniture, display units, wall colors). Review the lighting. Note the security. Evaluate the graphics (i.e. didactics, labels). Look for disability access. Consider the clientele. Take written and/or visual notes. Ask a staff member for a mission statement. Feel free to inquire how the facility develops their operating budget. Inquire if the artwork is insured. Ask any other questions that you feel are appropriate.

Compile a reflective essay comparing the exhibition practices of your four facilities. Ask yourself:

- How are they similar or different?
- In what ways do the physical environments vary?
- Which facilities were successful in obtaining their goals? Did any fail?
- What attributes of these facilities did you find desirable or repellent?

This paper should be three to five pages in length, double spaced.

Include visuals, if you like.